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The Director of Central Intelligence

Washington, D.C. 20505

MEMORANDUM FOR THE NATIONAL FOREIGN INTELLIGENCE BOARD

SUBJECT: Senior Review Panel

1. The Senior Review Panel has been doing useful work. In order to continue that work for the Community, I have decided to establish the Panel as a separate entity reporting directly to me and the DDCI through the Chairman, National Intelligence Council. In my view, the DCI's most important responsibility is to ensure that the Intelligence Community produces analysis and National Intelligence Estimates which are relevant, timely and focused on the issues the President and the National Security Council must address. To assist me, I expect the Senior Review Panel to assess how well the Intelligence Community has performed this function on selected topics. It will also be available to review terms of reference and other intermediate products of the National Intelligence Estimates process.

2. To do its job effectively, the Panel will need to work closely with Community managers and their representatives on a cooperative, non-adversarial basis. The Panel will have a small permanent staff, but additional assistance may be required on an ad hoc basis for some subjects. In addition to its close relationship with the National Intelligence Council, the Panel will work with elements of the Intelligence Community Staff. The Staff can suggest topics for consideration by the Panel, arrange Community support for its activities and monitor the implementation of its recommendations.

3. This organizational arrangement will be reviewed at the end of the fiscal year to ensure that it is operating as effectively as possible.

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MEMORANDUM FOR NATIONAL FOREIGN INTELLIGENCE BOARD

SUBJECT: The Intelligence Producers Council

1. Pursuant to the provisions of Section 102 of the National Security Act of 1947 and the provisions of Section 1.5 of Executive Order 12333, I hereby establish the Intelligence Producers Council (IPC). The mission and functions of the IPC are described below. The IPC will report to me and the Deputy Director of Central Intelligence (DDCI) through the Deputy Director for Intelligence (DDI) who will oversee the activities of the IPC and serve as the principal advocate for the Intelligence Community production elements.

2. Mission

The IPC will assist and advise: the DCI in discharging those duties and functions which relate to intelligence production; the DDI in his role as principal advocate for production elements in the Intelligence Community; Director, Intelligence Community Staff, on production-related matters; the production managers in improving the overall efficiency of the production process and the quality of the intelligence product by providing a consultative forum to address issues of interagency concern.

3. Functions

a. Maintain the National Intelligence Topics (NITs) listing and monitor the Intelligence Community's responsiveness thereto.

b. Identify means of improving intelligence production programs and recommend new initiatives.

c. Monitor the intelligence producers' requirements for intelligence information, and provide advice on collection and processing systems to meet the current and longer range needs of the producers.

d. Participate, as appropriate, in assessments and evaluations of proposed Intelligence Community collection systems and activities.

e. Participate in the Intelligence Community long-range planning process.

f. Recommend policies and procedures on substantive intelligence exchanges with foreign governments.

g. Provide producers' views on pertinent elements of the National Foreign Intelligence Program.

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4. Intelligence Community Responsibilities

Upon request from the IPC Chairman, Intelligence Community elements shall, within established security safeguards, provide information pertinent to the Council's mission and functions. The IPC will provide support to and receive advice and recommendations for action from Intelligence Community entities, including committees, staffs and councils, as appropriate.

5. Composition and Organization

The DDI will designate the Chairman of the IPC. The members of the Council will be representatives designated by NFIB principals with major responsibilities in intelligence production. Subcommittees and working groups will be established as required. With the approval of the DCI, the Council Chairman may invite representatives of relevant US Government entities to participate as appropriate. The Council will be supported by an Executive Secretariat.

William J. Casey

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